

RUBRIC COMPONENTS	POINT SCALE					TOTAL POINTS
	4 Excellent	3 Good	2 Fair	1 Adequate	0 Insufficient	
Does the request submitted show creativity, originality, and/or innovation?						
Does the request submitted reflect the mission and values of Connecticut College?						
Does the event that funding is being requested for have an impact on the college community and if so to what degree?						
Is the event that funding is being requested for have a student focus and if so to what degree?						
Does the request demonstrate a well organized and detailed plan of publicizing and executing the event?						
Does the request have all required elements:	Yes	No				
Event takes place during current fiscal year?						
Was request received in a timely manner?						
Is the appropriate account information provided?						
Does event conflict with other campus events?						
Is there a sponsor individual and/or department?						

SCALE: (total possible points = 25)

- 4 - Excellent - provided all information requested in detail
- 3 - Good - provided all information requested, but did not provide indepth details
- 2 - Fair - provided most of the information requested, but left some items incomplete
- 1 - Adequet - provided the minimal amount of information
- 0 - Insufficient - did not provide any necessary information to make a decision

Possibility of 25 Points

- 18-20 - 75% up to full pay
- 15-17 - up to 60%
- 12-14 - up to 50%
- 9-11 - up to 40%
- 6-8 - up to 30%
- under 6 - do not support